RSA – Online

Course Brochure – SITHFAB021 - Provide responsible service of alcohol

BarMax Australia and 1-AAA Barmax are trading names for the registered Training Organisation 1-AAA Barmax Pty Ltd (Provider Code 41242).

The course listed below is a single unit of competency course.

Unit of Competency	**SITHFAB021 - Provide responsible service of alcohol** *This unit describes the performance outcomes, skills and knowledge required to responsibly sell, serve or supply alcohol.*
Mode of delivery of training and assessment	**Online**

The Course Brochure is the primary means of informing prospective students about the services to be provided in relation to a specific course. This brochure is available in a downloadable PDF for the student to print and review.

This should be read together with our Student Handbook, which provides more detailed information on our policies and procedures and how they affect you as a student of BarMax for all courses.

We encourage you to read the Student Handbook and the Course Brochure prior to registration/enrolment. Both documents are available on our website www.barmax.com.au (see 'downloads').

Expected duration of the course

Student contact time online is expected to approximate to 7.5 hours. However, with time spent for marking of assessment and corrections the student should allow for 2-3 Days to complete.

Duration may also vary relative to your Language, Literacy & Numeracy skills, prior knowledge, formal training and/or experience in the subject. You must complete this course within 30 days of payment, or your account will be de-activated. If your course is de-activated, you will no longer be able to access the course without re-enrolling and paying full course fees.

The entry requirements or pre-requisites

There are no academic pre-requisites for this course.

The online course combines plain English, images, videos, learning activities and assessment questions.

On enrolment, the student must provide an electronic passport-quality photograph for their learner profile in the Learning Management System (LMS).

You are required to provide an electronic copy of your Valid Photo ID comprising either:

- a current NSW motor vehicle driver or rider's licence or permit, or a licence or permit issued by another state or territory or under the law of another country.
- a current NSW Photo Card.
- a current proof of age card issued by a public authority of the Commonwealth or of another state or territory; or
- a valid and current Australian or foreign passport.

Validating Student Identity using Webcam

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During this course and in order to validate the identity of the student for whom the final certificate will be issued, our regulators require the provider to assure the identity of the student.

In order to satisfy this requirement, photographs will be taken periodically and randomly via your webcam and only whilst the student is logged in and completing a task within the course.

Language, Literacy and Numeracy Skills

If you believe you may require assistance to complete the RSA course due to your Language, Literacy and Numeracy skills please contact our offices on (02) 9211 4110 or email enquiries@barmax.com.au to discuss your training needs.

New RSA learning structure - six modules

The NSW standardised RSA online course is organised into six learning modules. Each module contains course content and an assessment.

1. Module 1: The principles of Responsible Service of Alcohol (RSA)
2. Module 2: NSW liquor laws and compliance
3. Module 3: Selling and serving responsibly: Drink standards and safe practices
4. Module 4: Spotting the signs: Intoxication and risk awareness
5. Module 5: Saying no: How to refuse the sale or service of alcohol respectfully
6. Module 6: Harm minimisation strategies

Assessment requirements

Learners must achieve 100% for the assessment attached to each module. Assessments are open book. Learners should use the RSA Participant Workbook and the resources provided within the Learning Management System (LMS).

The standardised assessment includes the following evidence types:

- Self-marking questions, including multiple choice, select-all-that-apply, fill-in-the-blanks, true or false, matching and yes/no questions.
- Written short-answer questions and practical numeracy calculations.
- Two oral role-play videos: requesting proof of age, and refusing the sale or service of alcohol. Each video must be less than five minutes.

Assessment attempts and lockout

You have a maximum of three consecutive attempts for each assessment task or component: your first attempt and up to two further attempts if required. If an answer is incorrect, review the relevant course content before submitting your next attempt. If you are unsuccessful after all three attempts, you will be locked out of that assessment task and cannot immediately attempt it again.

If you are locked out, continue with the course and attempt the assessments for all six modules. After you have attempted all six module assessments, contact your trainer. The trainer will review your results and identify any further learning, clarification or support required before another attempt may be authorised.

Certificates on completion of the unit

When you successfully complete SITHFAB021 Provide responsible service of alcohol, 1-AAA Barmax Pty Ltd will issue a Statement of Attainment and Liquor & Gaming NSW will issue an interim certificate.

The interim certificate allows you to work for 90 days on licensed premises. After 90 days, an RSA competency card must be presented to work in licensed premises. The interim certificate is valid for five years for the purpose of applying

for an RSA competency card through Service NSW. Full instructions are provided on the 2nd page of your interim certificate.

Student resource requirements

Students need access to a computer or laptop with a working webcam, reliable internet access, and basic computer literacy and skills.

IMPORTANT: SMARTPHONES ARE NOT SUPPORTED BY BARMAX AND SHOULD NOT BE USED TO COMPLETE THIS COURSE

Assessment support and resources

1. RSA Participant Workbook supplied by Liquor & Gaming NSW.
2. Course content, resources, learning activities and assessment instructions provided through the LMS.
3. Keyword search guidance: use Control + F on Windows or Command + F on Mac to search the electronic RSA Participant Workbook for a word or phrase.

Locations for delivery

Not applicable as course delivered online.

Schedule of Fees and Charges

The *Schedule of Fees and Charges* provides a central location where the nominated fees and charges to participate in services provided by 1-AAA Barmax are found via the link below:

https://barmax.com.au/courses-and-prices

Course fees must be paid prior to attending the course.

For more information about Terms and Conditions or refund policy please review the student handbook.

Academic Integrity, Cheating, Collusion and AI

All assessment work must be the student's own and demonstrate their own knowledge, skills and understanding.

Students must not copy another person's work, work with others to prepare individual assessment answers, or use Artificial Intelligence (AI) tools such as ChatGPT, Copilot or Gemini to generate assessment answers and submit them as their own.

AI may be used as a learning aid to help explain or understand course content, but assessment responses must be completed in the student's own words and reflect their own understanding.

Where the authenticity of an assessment is in doubt, BarMax may require the student to verify their knowledge through additional questioning, discussion or reassessment.

Suspected cheating, plagiarism, collusion or unauthorised AI use will be reviewed and may result in further action in accordance with BarMax policies and Liquor & Gaming NSW requirements.

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Barmax Contact Details

- Phone: **02 9211 4110**
- Office hours: **Mon-Friday 8:30am to 5:00pm**
- Email: **enquiries@barmax.com.au**
- Postal: **BarMax Australia, P.O. Box 909 Broadway, NSW, 2007**

If you require any assistance at all, please don't hesitate to contact us.