

## Course Brochure – SITHFAB021 - Provide responsible service of alcohol

BarMax Australia and 1-AAA Barmax are trading names for the registered Training Organisation 1-AAA Barmax Pty Ltd (Provider Code 41242).

The course listed below is a single unit of competency course.

<b>Unit of Competency</b>	<b>SITHFAB021 - Provide responsible service of alcohol</b> <i>This unit describes the performance outcomes, skills and knowledge required to responsibly sell, serve or supply alcohol.</i>
<b>Mode of delivery of training and assessment</b>	<b>Online</b>

The Course Brochure is the primary means of informing prospective students about the services to be provided in relation to a specific course. This brochure is available in a downloadable PDF for the student to print and review.

This should be read together with our Student Handbook, which provides more detailed information on our policies and procedures and how they affect you as a student of BarMax for all courses.

We encourage you to read the Student Handbook and the Course Brochure prior to registration/enrolment. Both documents are available on our website [www.barmax.com.au](http://www.barmax.com.au) (see 'downloads').

### Expected duration of the course

Student contact time online is expected to approximate to 7.5 hours. However, with time spent for marking of assessment and corrections the student should allow for 2-3 Days to complete.

Duration may also vary relative to your Language, Literacy & Numeracy skills, prior knowledge, formal training and/or experience in the subject. You must complete this course within 30 days of payment, or your account will be de-activated. If your course is de-activated, you will no longer be able to access the course without re-enrolling and paying full course fees.

### The entry requirements or pre-requisites

There are no academic pre-requisites for this course.

To ensure learners have the best possible chance at completing and understanding the required knowledge and skills the course has a combination of plain English, photos, videos and questions.

On enrolment the student must provide an electronic copy of their face (passport quality) for their student profile in our Learning Management System (LMS) to identify the student and is visible to the trainer and admin in all communications with the student.

You are required to provide an electronic copy of your Valid Photo ID comprising either:

- a current NSW motor vehicle driver or rider's licence or permit, or a licence or permit issued by another state or territory or under the law of another country.
- a current NSW Photo Card.
- a current proof of age card issued by a public authority of the Commonwealth or of another state or territory; or
- a valid and current Australian or foreign passport.

## Validating Student Identity using Webcam

During this course and in order to validate the identity of the student for whom the final certificate will be issued, our regulators require the provider to assure the identity of the student.

In order to satisfy this requirement, photographs will be taken periodically and randomly via your webcam and only whilst the student is logged in and completing a task within the course.

## Language, Literacy and Numeracy Skills

If you believe you may require assistance to complete the RSA course due to your Language, Literacy and Numeracy skills please contact our offices on (02) 9211 4110 or email [enquiries@barmax.com.au](mailto:enquiries@barmax.com.au) to discuss your training needs.

## Progress Quizzes

Prior to the 3 forms of formal assessment (see below) the online course content design is broken into 4 elements

1. Introduction to RSA
2. RSA Legislation
3. Impact of Alcohol
4. RSA Strategies

Each of these elements requires the student to complete a quiz before accessing the next element. A minimum of 30 minutes must be spent in each element.

Once all elements (including the progress quizzes) have been completed, you will then be able to progress to the formal assessment section that involves, multiple choice, short answer, and a practical video demonstration.

## The assessment requirements to successfully complete the course

### Formal Assessments

Following completion of the course content and included quizzes the 3 formal assessments are;

- **Multiple choice** - comprises up to 50% multiple choice questions. The student will be advised of any incorrect answers immediately and will be taken back 2 questions where upon student will be presented with a revised question.
- **Short answers** - comprises 50% or more short answers (maximum 300 characters). Once the assessment is submitted for marking, answers will be reviewed, and the result advised to the student within 48 hours of submission. Students will have three (3) attempts to complete the Short Answers
- **Demonstrate / Observation Assessment** - a practical video of refusing service and asking a patron to leave the premises. This video presentation will be in the form of five (5) short role play scenarios no longer than 45-60 seconds each. Students will have three (3) attempts to complete the Practical Assessment

Trainer support is available 24/7 by qualified assessors. BarMax will provide an initial response within 3 hours (provided there is a working internet connection or phone line).

All assessments are open book and are welcome to use any resource available to them in preparing their responses.

*(The use of the Google/Bing/Safari search function is unreliable and not recommended)*

## Certificates on completion of the Unit

When you have successfully completed your selected unit of competency, you will be issued a Statement of Attainment - SITHFAB021 Provide responsible service of alcohol by 1-AAA Barmax Pty Ltd, and an Interim certificate issued by Liquor & Gaming NSW.

The interim certificate allows you to work for 90 days on licensed premises. After 90 days, an RSA competency card must be presented to work in any licenced premise. To obtain the RSA competency card, the interim RSA certificate (valid for 5 years) is to be taken to a registered Services NSW office to apply. Full instructions on obtaining the competency card are provided on the back face of the interim certificate.

## Student resource requirements

Students will also need to have access to a computer/laptop (with webcam) and the internet and have basic computer literacy and skills.

**Note: SMARTPHONES ARE NOT SUPPORTED BY BARMAX AND SHOULD NOT BE USED TO COMPLETE THIS COURSE**

Below is a list of resources provided to the student in the course to assist

1. NSW RSA Course HANDBOOK (Liquor and Gaming NSW Version)
2. RSA Online Course Content - TEXT Version
3. Introductory and revision videos for each element

## Locations for delivery

Not applicable as course delivered online.

## Schedule of Fees and Charges

The *Schedule of Fees and Charges* provides a central location where the nominated fees and charges to participate in services provided by 1-AAA Barmax are found via the link below:

<https://barmax.com.au/courses-and-prices>

Course fees must be paid prior to attending the course.

For more information about Terms and Conditions or refund policy please review the student handbook.

## Cheating and Collusion

All assessment submissions by the student must be unique to the student and they cannot work in collusion with other students when preparing and submitting their answers

Plagiarism will not be tolerated. An automated plagiarism identification system has been incorporated into the written assessment and will immediately flag to the assessor where plagiarism has been attempted.

We are required to report any student suspected of engaging in fraudulent activity to Liquor & Gaming NSW (regulator) for further action.

If plagiarism or cheating is identified in any form, the student and/or students will be disqualified from completing this course and will not be permitted to re-enrol into another course forfeiting any course fees.



# RSA – Online

## Barmax Contact Details

- Phone: **02 9211 4110**
- Office hours: **Mon-Friday 8:30am to 5:00pm**
- Email: [enquiries@barmax.com.au](mailto:enquiries@barmax.com.au)
- Postal: **BarMax Australia, P.O. Box 909 Broadway, NSW, 2007**

*If you require any assistance at all, please don't hesitate to contact us.*